

Consolidated Financial Statements Together with  
Report of Independent Certified Public Accountants

**CATHOLIC CHARITIES OF FAIRFIELD  
COUNTY, INC. AND AFFILIATE**

June 30, 2018 and 2017

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

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## **REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS**

To the Board of Directors of  
**Catholic Charities of Fairfield County, Inc.:**

### **Report on the financial statements**

We have audited the accompanying consolidated financial statements of Catholic Charities of Fairfield County, Inc. and Affiliate (collectively, “Catholic Charities”), which comprise the consolidated statements of financial position as of June 30, 2018 and 2017, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management’s responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor’s responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Catholic Charities’ preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Catholic Charities’ internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Catholic Charities as of June 30, 2018 and 2017, and the changes in their consolidated net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Grant Thornton LLP*

Stamford, Connecticut  
December 21, 2018

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Financial Position**  
**As of June 30, 2018 and 2017**

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 3,098,729	\$ 2,923,626
Investments - other	899,329	-
Accounts receivable, net	168,113	96,087
Contributions receivable	151,280	201,507
Bequests receivable	11,089	-
Grants receivable	671,370	422,137
Due from Diocese of Bridgeport	589,541	402,828
Prepaid expenses	126,604	224,392
Property and equipment, net	<u>1,575,426</u>	<u>1,791,310</u>
Total assets	<u>\$ 7,291,481</u>	<u>\$ 6,061,887</u>
<b>LIABILITIES AND NET ASSETS</b>		
Accounts payable	\$ 101,129	\$ 160,150
Accrued expenses	754,787	583,642
Refundable advances	104,086	247,706
Conditional asset retirement obligation	<u>61,748</u>	<u>59,213</u>
Total liabilities	<u>1,021,750</u>	<u>1,050,711</u>
Commitments and contingencies		
<b>NET ASSETS</b>		
Unrestricted	4,515,101	4,627,632
Temporarily restricted	<u>1,754,630</u>	<u>383,544</u>
Total net assets	<u>6,269,731</u>	<u>5,011,176</u>
Total liabilities and net assets	<u>\$ 7,291,481</u>	<u>\$ 6,061,887</u>

*The accompanying notes are an integral part of these consolidated financial statements.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Activities**  
**For the years ended June 30, 2018 and 2017**

	2018			2017		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
<b>REVENUES, SUPPORT AND OTHER CHANGES</b>						
Federal and state grants	\$ 5,107,196	\$ -	\$ 5,107,196	\$ 5,209,051	\$ -	\$ 5,209,051
Annual Catholic Appeal	1,227,288	-	1,227,288	1,291,109	-	1,291,109
Non-governmental grants	656,116	-	656,116	581,968	-	581,968
Bequests and contributions	1,219,395	1,551,409	2,770,804	703,482	45,093	748,575
Program services revenue	1,132,332	-	1,132,332	1,176,498	-	1,176,498
Special events	796,082	-	796,082	856,006	-	856,006
In-kind contributions	686,897	-	686,897	708,652	-	708,652
Investment income	9,542	-	9,542	-	-	-
Other revenue	3,800	-	3,800	9,189	-	9,189
Total revenue and support before net assets released from restrictions	10,838,648	1,551,409	12,390,057	10,535,955	45,093	10,581,048
Net assets released from restrictions	180,323	(180,323)	-	216,665	(216,665)	-
Total revenue and support	11,018,971	1,371,086	12,390,057	10,752,620	(171,572)	10,581,048
<b>EXPENSES</b>						
Program services	9,131,558	-	9,131,558	8,956,811	-	8,956,811
Management and general	1,310,956	-	1,310,956	1,505,897	-	1,505,897
Development and fundraising	463,201	-	463,201	414,476	-	414,476
Total expenses	10,905,715	-	10,905,715	10,877,184	-	10,877,184
Changes in net assets before depreciation and accretion	113,256	1,371,086	1,484,342	(124,564)	(171,572)	(296,136)
Depreciation and accretion	225,787	-	225,787	244,169	-	244,169
Changes in net assets	(112,531)	1,371,086	1,258,555	(368,733)	(171,572)	(540,305)
Net assets, beginning of year	4,627,632	383,544	5,011,176	4,996,365	555,116	5,551,481
Net assets, end of year	\$ 4,515,101	\$ 1,754,630	\$ 6,269,731	\$ 4,627,632	\$ 383,544	\$ 5,011,176

*The accompanying notes are an integral part of these consolidated financial statements.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statement of Functional Expenses**  
**For the year ended June 30, 2018**

	Program Services					Total	Management and General	Development and Fundraising	Total
	Nutrition	Behavioral Health	Family	Community	Housing				
Compensation and benefits	\$ 1,352,730	\$ 568,197	\$ 1,477,667	\$ 1,006,058	\$ 725,300	\$ 5,129,952	\$ 814,138	\$ 278,937	\$ 6,223,027
Client support	959,752	32	29,353	13,050	402,792	1,404,979	-	-	1,404,979
Professional fees and contractual services	88,245	264,697	10,042	81,787	56,371	501,142	326,147	6,019	833,308
Occupancy	333,694	169,222	204,618	148,664	85,250	941,448	50,733	4,037	996,218
Office	96,146	71,122	56,469	57,451	83,679	364,867	106,071	7,190	478,128
Travel, meetings and conferences	52,178	3,023	4,077	31,399	11,596	102,273	9,062	465	111,800
In-kind expense	686,897	-	-	-	-	686,897	-	-	686,897
Special events	-	-	-	-	-	-	-	166,553	166,553
Bad debt	-	-	-	-	-	-	4,805	-	4,805
	<u>3,569,642</u>	<u>1,076,293</u>	<u>1,782,226</u>	<u>1,338,409</u>	<u>1,364,988</u>	<u>9,131,558</u>	<u>1,310,956</u>	<u>463,201</u>	<u>10,905,715</u>
Total expenses before depreciation and accretion									
Depreciation and accretion	<u>152,261</u>	<u>194</u>	<u>11,721</u>	<u>19,230</u>	<u>31,172</u>	<u>214,578</u>	<u>11,209</u>	<u>-</u>	<u>225,787</u>
Total expenses	<u>\$ 3,721,903</u>	<u>\$ 1,076,487</u>	<u>\$ 1,793,947</u>	<u>\$ 1,357,639</u>	<u>\$ 1,396,160</u>	<u>\$ 9,346,136</u>	<u>\$ 1,322,165</u>	<u>\$ 463,201</u>	<u>\$ 11,131,502</u>

*The accompanying notes are an integral part of this consolidated financial statement.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statement of Functional Expenses**  
**For the year ended June 30, 2017**

	Program Services						Management and General	Development and Fundraising	Total
	Nutrition	Behavioral Health	Family	Community	Housing	Total			
Compensation and benefits	\$ 1,338,109	\$ 543,868	\$ 1,433,639	\$ 966,983	\$ 917,161	\$ 5,199,760	\$ 936,105	\$ 215,115	\$ 6,350,980
Client support	917,204	1,463	28,420	16,737	323,362	1,287,186	1,092	-	1,288,278
Professional fees and contractual services	104,827	227,051	13,176	95,639	71,063	511,756	379,557	4,488	895,801
Occupancy	294,236	185,812	187,497	159,812	54,363	881,720	50,687	4,224	936,631
Office	67,426	51,429	52,026	50,684	32,998	254,563	88,849	10,338	353,750
Travel, meetings and conferences	58,249	2,644	7,277	26,399	20,380	114,949	17,986	342	133,277
In-kind expense	694,193	-	12,684	-	-	706,877	1,775	-	708,652
Special events	-	-	-	-	-	-	-	179,969	179,969
Bad debt	-	-	-	-	-	-	29,846	-	29,846
Total expenses before depreciation and accretion	3,474,244	1,012,267	1,734,719	1,316,254	1,419,327	8,956,811	1,505,897	414,476	10,877,184
Depreciation and accretion	167,342	412	11,669	19,729	31,041	230,193	13,976	-	244,169
Total expenses	<u>\$ 3,641,586</u>	<u>\$ 1,012,679</u>	<u>\$ 1,746,388</u>	<u>\$ 1,335,983</u>	<u>\$ 1,450,368</u>	<u>\$ 9,187,004</u>	<u>\$ 1,519,873</u>	<u>\$ 414,476</u>	<u>\$ 11,121,353</u>

*The accompanying notes are an integral part of this consolidated financial statement.*



**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Cash Flows**  
For the years ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Changes in net assets	\$ 1,258,555	\$ (540,305)
Adjustments to reconcile changes in net assets to net cash provided by operating activities		
Depreciation and accretion	225,787	244,169
Bad debt expense	4,805	29,846
Changes in operating assets and liabilities		
Accounts receivable	(76,831)	(89,445)
Contributions receivable	50,227	126,511
Bequests receivable	(11,089)	-
Grants receivable	(249,233)	503,730
Due from Diocese of Bridgeport	(186,713)	764,074
Prepaid expenses	97,788	(22,253)
Accounts payable	(59,023)	9,337
Accrued expenses	171,145	(90,761)
Refundable advances	(143,620)	162,616
	<u>1,081,798</u>	<u>1,097,519</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of investments - other	(899,329)	-
Purchase of property and equipment	(7,366)	(13,737)
	<u>(906,695)</u>	<u>(13,737)</u>
Net cash used in investing activities		
	<u>(906,695)</u>	<u>(13,737)</u>
Net increase in cash and cash equivalents	175,103	1,083,782
Cash and cash equivalents, beginning of year	<u>2,923,626</u>	<u>1,839,844</u>
Cash and cash equivalents, end of year	<u>\$ 3,098,729</u>	<u>\$ 2,923,626</u>

*The accompanying notes are an integral part of these consolidated financial statements.*

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

## Notes to Consolidated Financial Statements

June 30, 2018 and 2017

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### 1. ORGANIZATION

Catholic Charities of Fairfield County, Inc. (“CCFC”) is a not-for-profit, non-stock corporation organized under the laws of the State of Connecticut in April 1955 by the Bridgeport Roman Catholic Diocesan Corporation (the “Diocese”). The members of CCFC are the Bishop, the Vicar(s) General, and the Chancellor of the Diocese, the President of CCFC, and such other members appointed by the Bishop. No less than six members are appointed. CCFC has a Board of Directors consisting of those members and up to nineteen lay people. The mission of CCFC is to put faith into action by providing food, housing, mental health, adoption, immigration and family support services to the needy and vulnerable of all faiths in Fairfield County, Connecticut.

Catholic Charities of Fairfield County Holdings, LLC (“CCFCH”), a single member limited liability company established by CCFC, was organized under the laws of the State of Connecticut in September 2012 to own the real estate to provide transitional housing facilities to support CCFC’s mission.

Accordingly, the accompanying consolidated financial statements, along with the related disclosures thereto, reflect the activities of CCFC and CCFCH (collectively, “Catholic Charities”).

#### **Program Services**

Catholic Charities provides the following services:

*Nutrition* - Nutrition services includes two of the State of Connecticut’s largest soup kitchens, a mobile breakfast program, food pantries, and a congregate and home delivered meal program for the elderly.

*Behavioral Health* - Behavioral health services provide family and individual counseling throughout Fairfield County, Connecticut. Behavioral health services have district offices in Danbury, and Norwalk, Connecticut.

*Family* - Family services provide school readiness for children who would otherwise not receive pre-school preparation, through the Room to Grow Early Childhood Education Center, as well as a full array of Family Directional services including adoption and pregnancy outreach activities. In addition, family services include immigration outreach services that have been accredited by the U.S. Department of Justice to meet a broad spectrum of challenges normally faced by families new to the United States.

*Community* - The Community services program provides assistance, training, counseling and family support services to not only individuals and families who are chronically homeless, dealing with substance abuse, mental health issues as well as those who due to Hurricane Sandy need assistance and support.

*Housing* - Housing services programs provide rental assistance and support services to formerly homeless families and individuals who have documented disabilities. The support services assist these families and individuals with life skills as they move towards self-sufficiency. Housing programs consist of a network of both transitional and permanent housing.

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

## Notes to Consolidated Financial Statements

June 30, 2018 and 2017

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The accompanying consolidated financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”), with all significant intercompany balances and transactions eliminated. Accordingly, the classification of Catholic Charities’ net assets and its revenues, support, and expenses are based on the existence or absence of donor-imposed restrictions. The amounts for each of the three classes of net assets, permanently restricted, temporarily restricted and unrestricted, as applicable, are presented in the consolidated statements of financial position and the changes in each of those classes of net assets is presented in the consolidated statements of activities.

Net assets consist of the following:

*Unrestricted* - Net assets that are neither permanently nor temporarily restricted by donor-imposed stipulations and, therefore, are available to carry out Catholic Charities’ operations and mission.

*Temporarily Restricted* - Net assets resulting from contributions and other inflows of assets whose use by Catholic Charities is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of Catholic Charities pursuant to those stipulations. When such stipulations end or are fulfilled, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the consolidated statement of activities as net assets released from restrictions. However, when restrictions on donor-restricted contributions are met in the same accounting period, such amounts are reported as part of unrestricted net assets.

*Permanently Restricted* - Net assets resulting from contributions and other inflows of assets whose use by Catholic Charities is limited in perpetuity by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by actions of Catholic Charities. Catholic Charities did not have any permanently restricted net assets as of June 30, 2018 and 2017.

#### **Cash and Cash Equivalents**

Catholic Charities considers all highly liquid investments with original maturities of less than 90 days from the date of purchase to be cash equivalents.

#### **Investments - Other**

Investments - other consist of certificates of deposit (“CD”) with original maturities of greater than 90 days in accordance with the investment policy. The fair value as of June 30, 2018 and 2017 is \$899,329 and \$0, respectively.

#### **Fair Value Measurement**

Catholic Charities’ investments are measured at fair value using valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Observable inputs reflect market data obtained from independent sources, while unobservable inputs are based on market assumptions. The fair

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

## Notes to Consolidated Financial Statements

June 30, 2018 and 2017

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value hierarchy is comprised of the following three levels of inputs, of which the first two are considered observable and the last unobservable:

Level 1 - Quoted prices in active markets for identical assets.

Level 2 - Inputs other than Level 1 that are observable either directly or indirectly, such as quoted prices in markets that are not as active, or other inputs that are observable or can be corroborated by observable market data.

Level 3 - Significant unobservable inputs that are supported by little or no market activity.

A financial instrument's categorization within the valuation hierarchy is based on the lowest level of input significant to the fair value measurement. The categorization of an investment is based upon its pricing transparency and liquidity and does not necessarily correspond to Catholic Charities' perceived risk of that investment.

### Accounts Receivable

Catholic Charities generally does not require collateral or other security in providing health care and other services to clients. However, Catholic Charities routinely obtains assignment of clients' benefits payable under their health care insurance programs, plans or policies. Because of the uncertainty surrounding collection, management provides an allowance for doubtful accounts based on consideration of the type of receivable, responsible party, credit history, and comparative aging. Accounts receivable balances are written-off when management has determined that all reasonable methods of collection have been exhausted. Any payments subsequently received on such receivables are recorded as income in the period received. As of June 30, 2018 and 2017, Catholic Charities recorded an allowance for doubtful accounts of \$42,110 and \$46,116, respectively.

### Property and Equipment

Property acquisitions and improvements are stated at cost, or in the case of donations, at fair value as determined on the date of gift. Additions and improvements that exceed \$2,500 and with useful lives greater than three years are capitalized and depreciated on a straight-line basis over the following estimated useful lives:

Buildings	30 - 40 years
Furniture and fixtures	3 - 5 years
Automobiles	3 - 5 years
Computer equipment	3 - 5 years

Leasehold improvements are amortized over the estimated useful lives of the improvements or the term of the leases to which they pertain, whichever is shorter. Repairs and maintenance are charged to expense as incurred.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2018 and 2017**

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**Contributions**

Unconditional contributions are recognized in the period pledged or received. Conditional contributions and promises to give are recorded as revenue when the conditions on which they depend have been substantially met. Contributions of non-monetary assets are recorded at the estimated fair value of the assets contributed at the date of the gift.

Because of the uncertainty surrounding collection, management may provide an allowance for doubtful accounts based on consideration of the responsible party, credit history, and comparative aging. Contributions receivable balances are written-off when management has determined that all reasonable methods of collection have been exhausted. Any payments subsequently received on such receivables are recorded as income in the period received. Based on management's history with donors having outstanding balances, Catholic Charities has concluded that a reserve is not deemed necessary at June 30, 2018 and 2017.

**Contributed Goods and Services**

Contributed goods and services for the years ended June 30, 2018 and 2017 consisted of donated space for the Senior Nutrition programs, food, clothing and toys for the School Readiness and Housing Programs, and other miscellaneous supplies received for programmatic activities.

Catholic Charities has recorded the estimated fair value of donated property and services as follows for the years ended June 30, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Donated program space	\$ 264,905	\$ 267,722
Donated food, clothing, toys and supplies	<u>421,992</u>	<u>440,930</u>
	<u>\$ 686,897</u>	<u>\$ 708,652</u>

**Governmental Grants**

Governmental grant revenue is recognized to the extent that allowable program expenditures have been incurred in accordance with the terms of the related agreement to which they pertain. Based on management's history with government agencies having outstanding balances, it has concluded that a reserve is not deemed necessary at June 30, 2018 and 2017.

**Program Services Revenue**

Program services revenue is recognized when services are provided. Catholic Charities bills for services and recognizes revenue using a sliding fee scale based on patient family income levels.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2018 and 2017**

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Program services revenue consisted of the following for the years ended June 30, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Nutrition	\$ 234,244	\$ 221,389
Behavioral Health	442,648	444,361
Family	441,910	491,223
Community	7,430	15,012
Housing	<u>6,100</u>	<u>4,513</u>
	<u>\$ 1,132,332</u>	<u>\$ 1,176,498</u>

**Refundable Advances**

Amounts from grants, contracts and other funds for related program services received in advance but unearned are reflected as refundable advances in the consolidated statements of financial position and are subsequently reflected in the consolidated statements of activities during the period to which they apply as the funds are expended and earned.

**Conditional Asset Retirement Obligation**

Catholic Charities has a conditional asset retirement obligation (“CARO”) for asbestos material associated with the Merton Single Room Occupancy (“SRO”), which it owns. This obligation is defined as a legal obligation associated with the future retirement of a tangible long-lived asset in which the timing and/or method of settlement is conditional on a future event that may or may not be within the control of Catholic Charities. The present value of this obligation and resulting accretion expense, together with the related asset retirement cost capitalized, accumulated depreciation and depreciation expense, are recognized in the accompanying consolidated financial statements. As of June 30, 2018 and 2017, the CARO totaled \$61,748 and \$59,213, respectively. For each of the years ended June 30, 2018 and 2017, the accretion of interest related to the CARO totaled \$2,535.

**Functional Expense Allocation**

Expenses are charged directly to Catholic Charities program services, management and general, and fundraising, and are based on specific identification to the extent practicable. Expenses related to more than one function have been allocated using consistent methodologies determined by management to be appropriate. Management and general expenses include those expenses that are not directly identifiable with a specific function, but provide for the overall support and direction of Catholic Charities.

**Concentration of Credit Risk**

Financial instruments that potentially subject Catholic Charities to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation limit. Management does not believe that a significant risk of loss is likely due to the failure of a financial institution Catholic Charities utilizes.

# **CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**

## **Notes to Consolidated Financial Statements**

**June 30, 2018 and 2017**

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Catholic Charities receives a significant portion of its funding from federal and state grants. As with all grants, there is a risk that future grants will be reduced or eliminated. A significant reduction in grant funding would have a significant impact on Catholic Charities' program services. However, no such reductions have been communicated by sponsors or are otherwise known at present.

### **Income Taxes**

Catholic Charities follows guidance that clarifies the accounting for uncertainty in tax positions taken or expected to be taken in a tax return, including issues relating to financial statement recognition and measurement. This guidance provides that the tax effects from an uncertain tax position can only be recognized in the consolidated financial statements if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

In an annually updated ruling, the Internal Revenue Service has held that agencies, instrumentalities and educational, charitable, and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in "The Official Catholic Directory" are exempt from federal income tax under provisions of Section 501(c)(3) of the Internal Revenue Code. CCFC is listed in "The Official Catholic Directory" and therefore is exempt from income tax on revenues related to its tax-exempt mission. Catholic Charities has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated business income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. Catholic Charities has determined that there are no material uncertain tax positions that require recognition or disclosure in the consolidated financial statements. In addition, Catholic Charities has not recorded a provision for income taxes as it has no material tax liability from unrelated business income activities.

### **Use of Estimates**

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts and disclosures in the consolidated financial statements. Actual results could differ from those estimates. Financial statement areas where management applies the use of significant estimates consists primarily of determining allowances for doubtful accounts related to grants, accounts and other receivables, the value of in-kind contributions and conditional asset retirement obligations.

### **Reclassifications**

Certain accounts in the prior year consolidated financial statements have been reclassified for comparative purposes to conform with the presentation in the current year consolidated financial statements. These reclassifications have no effect on previously reported change in net assets.

### **Subsequent Events**

Catholic Charities evaluated its June 30, 2018 consolidated financial statements for subsequent events through December 21, 2018, the date the consolidated financial statements were available to be issued. Catholic Charities is not aware of any subsequent events that would require recognition or disclosure in the accompanying consolidated financial statements.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2018 and 2017**

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**3. CONTRIBUTIONS RECEIVABLE**

Contributions receivable, at June 30, 2018 and 2017 were expected to be collected as follows:

	<u>2018</u>	<u>2017</u>
Amounts expected to be collected in:		
One year or less	\$ 101,280	\$ 101,507
Between one and five years	<u>50,000</u>	<u>100,000</u>
	<u>\$ 151,280</u>	<u>\$ 201,507</u>

During fiscal 2018 and 2017, Catholic Charities recognized bequest revenue totaling \$1,551,409 and \$42,540, respectively, which has been included within bequests and contributions in the accompanying consolidated statements of activities.

Additionally, Catholic Charities has been notified of certain other intentions to give under various wills and trust agreements, the realizable amounts of which are not presently determinable. Catholic Charities' share of such bequests will be recorded when Catholic Charities has an irrevocable right to the bequest and the proceeds are measurable.

**4. PROPERTY AND EQUIPMENT, NET**

Property and equipment, net, consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Buildings	\$ 804,851	\$ 804,851
Furniture and fixtures	306,289	306,289
Automobiles	376,948	376,948
Computer equipment	25,367	25,367
Leasehold improvements	<u>2,377,795</u>	<u>2,370,963</u>
	3,891,250	3,884,418
Less: Accumulated depreciation	<u>(2,473,074)</u>	<u>(2,250,358)</u>
	1,418,176	1,634,060
Land	<u>157,250</u>	<u>157,250</u>
	<u>\$ 1,575,426</u>	<u>\$ 1,791,310</u>

Depreciation and amortization expense for the years ended June 30, 2018 and 2017 totaled \$223,252 and \$241,634, respectively.



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**5. DEFINED CONTRIBUTION PLANS**

Catholic Charities participates in the Diocese maintained defined-contribution 401(a) thrift plan covering all Catholic Charities employees who work at least 30 hours per week and who meet the eligibility requirements of one year of service, and who are 21 years of age. Contributions are based on years of service at rates of 3%, 5% or 7%. Catholic Charities' contributions to the plan on behalf of eligible employees totaled approximately \$170,000 and \$165,000 for the years ended June 30, 2018 and 2017, respectively.

Catholic Charities also provides for employee only participation in a Diocese maintained 403(b) salary reduction plan for all employees who wish to contribute. Catholic Charities does not make any contributions to this plan.

**6. RELATED-PARTY TRANSACTIONS**

Catholic Charities receives contributions from the Annual Catholic Appeal of the Diocese to fund its operations, as well as proceeds from special collections conducted by parishes of the Diocese.

Additionally, Catholic Charities provides services to Diocesan entities consisting primarily of social services to clergy and to its Catholic schools. During the fiscal years ended June 30, 2018 and 2017, revenue earned from social services provided to Diocesan entities, and included in behavioral health services program revenue, totaled approximately \$2,300 and \$9,200, respectively.

Catholic Charities participates in employee benefit and insurance programs sponsored by the Diocese for all Diocesan entities and the Diocese provides various services and office space to Catholic Charities. Expenses for these programs and services were as follows for the years ended June 30:

	<u>2018</u>	<u>2017</u>
Employee benefit and insurance programs	\$ 1,010,864	\$ 1,026,620
Support services	159,131	128,300
Office space and related services	<u>104,328</u>	<u>101,423</u>
	<u>\$ 1,274,323</u>	<u>\$ 1,256,343</u>

**7. COLLABORATION AGREEMENT**

In July 2015, Catholic Charities entered into an agreement with St. Vincent's Medical Center (the "Medical Center"), to combine, in a collaborative effort, Catholic Charities' outpatient behavioral health services with St. Vincent's. The belief is that this collaboration will enhance the provision of a full complement of outpatient behavioral health services to patients in the greater Bridgeport area served by Catholic Charities and the Medical Center. This collaborative agreement runs through June 30, 2020 (the "Initial Term"), and stipulates that Catholic Charities agrees to make a financial contribution of 50% of the operating loss, up to the extent that such loss is attributable to the provisions of Catholic Charities services, up to a maximum of \$150,000 for each of the fiscal years under the agreement. At the end of the Initial Term, as defined, the Agreement will automatically renew for additional one-year periods until terminated by either party upon

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ninety days written notice. For the years ended June 30, 2018 and 2017, Catholic Charities' share of the operating loss was \$124,472 and \$105,653, respectively, which has been included as part of accrued expenses and behavioral health expense in the accompanying consolidated financial statements.

**8. COMMITMENTS AND CONTINGENCIES**

**Lease Commitments**

Catholic Charities leases various office equipment, facilities and vehicles under operating leases, which expire at various dates through June 2024. Rent expense for the years ended June 30, 2018 and 2017 totaled \$641,828 and \$697,477, respectively.

At June 30, 2018, future minimum lease payments due under these operating leases follow:

<u>Fiscal Year</u>	<u>Rent Payments</u>			<u>Total Amount</u>
	<u>New Covenant Center</u>	<u>Other Real Estate</u>	<u>Vehicles and Copiers</u>	
2019	\$ 95,150	\$ 457,336	\$ 30,360	\$ 582,846
2020	95,150	398,952	9,077	503,179
2021	95,150	409,549	940	505,639
2022	95,150	372,697	-	467,847
2023	95,150	326,622	-	421,772
Thereafter	<u>111,008</u>	<u>487,365</u>	<u>-</u>	<u>598,373</u>
	<u>\$ 586,758</u>	<u>\$ 2,452,521</u>	<u>\$ 40,377</u>	<u>\$ 3,079,656</u>

Future rental commitments pertaining to other real estate are related to programs held at various sites throughout the State of Connecticut.

In addition to the leases described above, Catholic Charities also has certain other operating leases that operate on a month to month basis.

**Contingencies**

Catholic Charities receives funding in the form of state and federal grant programs, Medicaid and Medicare reimbursements. In accordance with the terms of certain government grants and contracts, the records of Catholic Charities are subject to further review and audit by the granting agencies and Medicaid and Medicare after the date of final payment of the contracts. Such reviews and audits may result in Catholic Charities incurring disallowances or other liabilities to the grantors. At June 30, 2018 and 2017, there are no known liabilities in connection with such reviews. It is the opinion of management, however, that disallowances or other liabilities, if any, will not have a material adverse effect on the accompanying consolidated financial statements.

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Catholic Charities, in the normal course of its operations, is a party to various legal proceedings and complaints, some of which are covered by insurance. While it is not feasible to predict the ultimate outcomes of such matters, management of Catholic Charities is not aware of any claims or contingencies, which are not covered by insurance that would have a material adverse effect on Catholic Charities' consolidated financial position, changes in net assets or cash flows.

**9. TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Time restrictions	\$ 151,280	\$ 282,250
Purpose restrictions:		
Education assistance fund	36,026	41,419
Room to Grow	15,914	16,811
Immigration services	-	40,000
Thomas Merton Center	1,550,850	-
New Covenant Center	<u>560</u>	<u>3,064</u>
	<u>\$ 1,754,630</u>	<u>\$ 383,544</u>

Net assets were released from restrictions by incurring expenses satisfying the following donor-stipulated purpose or time restrictions for the years ended June 30:

	<u>2018</u>	<u>2017</u>
Time restrictions	\$ 130,970	\$ 22,300
Purpose restrictions:		
Education assistance fund	5,392	7,839
Room to Grow	897	476
Thomas Merton Center	-	3,050
Immigration	40,000	-
Bethlehem House renovations	-	12,000
Sandy Hook counseling	-	46,000
New Covenant Center	<u>3,064</u>	<u>125,000</u>
	<u>\$ 180,323</u>	<u>\$ 216,665</u>