



Memorandum: COVID-19 Update for Volunteers of Catholic Charities Feeding Ministries

To our valued volunteers,

As concern mounts surrounding the spread of the COVID-19 virus, I want to communicate with all of you who generously volunteer your time at our feeding ministries that we are monitoring the situation closely.

As one of the largest “private” providers of social services in the State, our goal is to remain open to continue to serve our clients during this time of crisis. This population is vulnerable and needs us now more than ever. However, we are also very committed to protecting the health and welfare of all volunteers and staff during this period of uncertainty as circumstances continue to change day by day.

I want to insure you that we are undertaking comprehensive cleaning measures at all of our facilities and are working to regularly sanitize frequently touched surfaces. We are doing everything in our power to prevent the spread of germs in our facilities, but it will be impossible to safeguard against all germs.

Please understand our position on the following issues:

- If you fall into an “at-risk category” due to age or health issues or you do not feel comfortable volunteering for any reason, please feel free to postpone your volunteer appointment. We would appreciate you notifying us so we can plan accordingly.
- IF YOU FEEL SICK, HAVE A FEVER, OR SHOW SIGNS OF ANY OTHER SYMPTOMS, PLEASE STAY HOME UNTIL YOU ARE SYMPTOM FREE! Please let us know so we can plan accordingly.
- If you are able to continue your volunteer service, please follow these guidelines:
 - Wash hands often with soap and water for at least 20 seconds
 - We will require all volunteers to wear gloves at all times, per usual practice
 - Please DO NOT shake hands with anyone
 - Maintain safe distances when possible
 - Avoid touching your eyes, nose, and mouth

I can't thank you enough for your ongoing dedication and commitment to serving the poorest and most vulnerable members of our community. Thank you for treating our clients with the love and respect that every human being deserves. I hope that you will be prudent in caring for

your own health during this difficult time. Know that you and your families are in my thoughts and prayers.

Please feel free to contact me if you have any questions or concerns.

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