

Consolidated Financial Statements Together with  
Report of Independent Certified Public Accountants

**CATHOLIC CHARITIES OF FAIRFIELD  
COUNTY, INC. AND AFFILIATE**

June 30, 2017 and 2016

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

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## **REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS**

To the Board of Directors of  
**Catholic Charities of Fairfield County, Inc.:**

We have audited the accompanying consolidated financial statements of Catholic Charities of Fairfield County, Inc. and Affiliate (collectively, "Catholic Charities"), which comprise the consolidated statements of financial position as of June 30, 2017 and 2016, and the related consolidated statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Catholic Charities' preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Catholic Charities' internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Catholic Charities as of June 30, 2017 and 2016, and the changes in their consolidated net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Grant Thornton LLP*

New York, New York  
February 28, 2018

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Financial Position**  
**As of June 30, 2017 and 2016**

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	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 2,923,626	\$ 1,839,844
Accounts receivable, net	96,087	36,488
Contributions receivable	201,507	328,018
Grants receivable	422,137	925,867
Due from Diocese of Bridgeport	402,828	1,166,902
Prepaid expenses	224,392	202,139
Property and equipment, net	<u>1,791,310</u>	<u>2,019,207</u>
Total assets	<u>\$ 6,061,887</u>	<u>\$ 6,518,465</u>
<b>LIABILITIES AND NET ASSETS</b>		
Accounts payable	\$ 160,150	\$ 150,813
Accrued expenses	583,642	674,403
Refundable advances	247,706	85,090
Conditional asset retirement obligation	<u>59,213</u>	<u>56,678</u>
Total liabilities	<u>1,050,711</u>	<u>966,984</u>
Commitments and contingencies		
<b>NET ASSETS</b>		
Unrestricted	4,627,632	4,996,365
Temporarily restricted	<u>383,544</u>	<u>555,116</u>
Total net assets	<u>5,011,176</u>	<u>5,551,481</u>
Total liabilities and net assets	<u>\$ 6,061,887</u>	<u>\$ 6,518,465</u>

*The accompanying notes are an integral part of these consolidated financial statements.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Activities**  
**For the years ended June 30, 2017 and 2016**

	2017			2016		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
<b>REVENUES, SUPPORT AND OTHER CHANGES</b>						
Federal and state grants	\$ 5,209,051	\$ -	\$ 5,209,051	\$ 6,337,767	\$ -	\$ 6,337,767
Annual Catholic Appeal	1,291,109	-	1,291,109	1,947,254	-	1,947,254
Non-governmental grants and contributions	1,285,450	45,093	1,330,543	2,157,653	440,091	2,597,744
Program services revenue	1,176,498	-	1,176,498	1,336,989	-	1,336,989
Special events	856,006	-	856,006	821,913	-	821,913
In-kind contributions	708,652	-	708,652	673,189	-	673,189
Other revenue	9,189	-	9,189	25,011	-	25,011
Total revenue and support before net assets released from restrictions	10,535,955	45,093	10,581,048	13,299,776	440,091	13,739,867
Net assets released from restrictions	216,665	(216,665)	-	195,324	(195,324)	-
Total revenue and support	10,752,620	(171,572)	10,581,048	13,495,100	244,767	13,739,867
<b>EXPENSES</b>						
Program services	8,956,811	-	8,956,811	10,811,498	-	10,811,498
Management and general	1,505,897	-	1,505,897	1,291,416	-	1,291,416
Development and fundraising	414,476	-	414,476	375,674	-	375,674
Total expenses	10,877,184	-	10,877,184	12,478,588	-	12,478,588
Changes in net assets before depreciation and accretion	(124,564)	(171,572)	(296,136)	1,016,512	244,767	1,261,279
Depreciation and accretion	244,169	-	244,169	255,822	-	255,822
Changes in net assets	(368,733)	(171,572)	(540,305)	760,690	244,767	1,005,457
Net assets, beginning of year	4,996,365	555,116	5,551,481	4,235,675	310,349	4,546,024
Net assets, end of year	\$ 4,627,632	\$ 383,544	\$ 5,011,176	\$ 4,996,365	\$ 555,116	\$ 5,551,481

*The accompanying notes are an integral part of these consolidated financial statements.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statement of Functional Expenses**  
**For the year ended June 30, 2017**

	Program Services						Management and General	Development and Fundraising	Total
	Nutrition	Behavioral Health	Family	Community	Housing	Total			
Compensation and benefits	\$ 1,338,109	\$ 543,868	\$ 1,433,639	\$ 966,983	\$ 917,161	\$ 5,199,760	\$ 936,105	\$ 215,115	\$ 6,350,980
Client support	917,204	1,463	28,420	16,737	323,362	1,287,186	1,092	-	1,288,278
Professional fees and contractual services	104,827	227,051	13,176	95,639	71,063	511,756	379,557	4,488	895,801
Occupancy	294,236	185,812	187,497	159,812	54,363	881,720	50,687	4,224	936,631
Office	67,426	51,429	52,026	50,684	32,998	254,563	88,849	10,338	353,750
Travel, meetings and conferences	58,249	2,644	7,277	26,399	20,380	114,949	17,986	342	133,277
In-kind expense	694,193	-	12,684	-	-	706,877	1,775	-	708,652
Special events	-	-	-	-	-	-	-	179,969	179,969
Bad debt	-	-	-	-	-	-	29,846	-	29,846
Total expenses before depreciation and accretion	3,474,244	1,012,267	1,734,719	1,316,254	1,419,327	8,956,811	1,505,897	414,476	10,877,184
Depreciation and accretion	167,342	412	11,669	19,729	31,041	230,193	13,976	-	244,169
Total expenses	\$ 3,641,586	\$ 1,012,679	\$ 1,746,388	\$ 1,335,983	\$ 1,450,368	\$ 9,187,004	\$ 1,519,873	\$ 414,476	\$ 11,121,353

*The accompanying notes are an integral part of this consolidated financial statement.*

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statement of Functional Expenses**  
**For the year ended June 30, 2016**

	Program Services					Total	Management and General	Development and Fundraising	Total
	Nutrition	Behavioral Health	Family	Community	Housing				
Compensation and benefits	\$ 1,208,373	\$ 701,448	\$ 1,716,889	\$ 1,385,717	\$ 749,241	\$ 5,761,668	\$ 905,826	\$ 125,427	\$ 6,792,921
Client support	1,002,747	4,019	28,970	870,653	414,508	2,320,897	2,962	-	2,323,859
Professional fees and contractual services	164,267	270,613	14,991	93,107	96,548	639,526	150,371	37,479	827,376
Occupancy	293,840	125,859	217,151	217,794	87,678	942,322	50,147	5,039	997,508
Office	88,055	59,049	69,463	88,377	53,154	358,098	89,884	38,256	486,238
Travel, meetings and conferences	44,466	2,435	12,709	42,811	13,377	115,798	23,250	3,288	142,336
In-kind expense	647,821	-	25,368	-	-	673,189	-	-	673,189
Special events	-	-	-	-	-	-	-	166,185	166,185
Bad debt	-	-	-	-	-	-	68,976	-	68,976
<b>Total expenses before depreciation and accretion</b>	<b>3,449,569</b>	<b>1,163,423</b>	<b>2,085,541</b>	<b>2,698,459</b>	<b>1,414,506</b>	<b>10,811,498</b>	<b>1,291,416</b>	<b>375,674</b>	<b>12,478,588</b>
Depreciation and accretion	168,573	412	11,583	19,729	30,939	231,236	24,586	-	255,822
<b>Total expenses</b>	<b>\$ 3,618,142</b>	<b>\$ 1,163,835</b>	<b>\$ 2,097,124</b>	<b>\$ 2,718,188</b>	<b>\$ 1,445,445</b>	<b>\$ 11,042,734</b>	<b>\$ 1,316,002</b>	<b>\$ 375,674</b>	<b>\$ 12,734,410</b>

*The accompanying notes are an integral part of this consolidated financial statement.*



**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Consolidated Statements of Cash Flows**  
For the years ended June 30, 2017 and 2016

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	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$ (540,305)	\$ 1,005,457
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Depreciation and accretion	244,169	255,822
Bad debt expense	29,846	68,976
Changes in operating assets and liabilities		
Accounts receivable	(89,445)	167,065
Contributions receivable	126,511	(292,668)
Grants receivable	503,730	(92,679)
Due from Diocese of Bridgeport	764,074	(296,004)
Prepaid expenses	(22,253)	(47,686)
Accounts payable	9,337	(221,380)
Accrued expenses	(90,761)	(18,154)
Refundable advances	162,616	(56,974)
Net cash provided by operating activities	<u>1,097,519</u>	<u>471,775</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	<u>(13,737)</u>	<u>(51,645)</u>
Net cash used in investing activities	<u>(13,737)</u>	<u>(51,645)</u>
Net increase in cash and cash equivalents	1,083,782	420,130
Cash and cash equivalents, beginning of year	<u>1,839,844</u>	<u>1,419,714</u>
Cash and cash equivalents, end of year	<u>\$ 2,923,626</u>	<u>\$ 1,839,844</u>

*The accompanying notes are an integral part of these consolidated financial statements.*

# CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE

## Notes to Consolidated Financial Statements

June 30, 2017 and 2016

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### 1. ORGANIZATION

Catholic Charities of Fairfield County, Inc. (“CCFC”) is a not-for-profit, non-stock corporation organized under the laws of the State of Connecticut in April 1955 by the Bridgeport Roman Catholic Diocesan Corporation (the “Diocese”). The members of CCFC are the Bishop, the Vicar(s) General, and the Chancellor of the Diocese, the President of CCFC, and such other members appointed by the Bishop. No less than six members are appointed. CCFC has a Board of Directors consisting of those members and up to nineteen lay people. The mission of CCFC is to put faith into action by providing food, housing, mental health, adoption, immigration and family support services to the needy and vulnerable of all faiths in Fairfield County, Connecticut.

Catholic Charities of Fairfield County Holdings, LLC (“CCFCH”), a single member limited liability company established by CCFC, was organized under the laws of the State of Connecticut in September 2012 to own the real estate to provide transitional housing facilities to support CCFC’s mission.

Accordingly, the accompanying consolidated financial statements, along with the related disclosures thereto, reflect CCFC and CCFCH (collectively, “Catholic Charities”).

#### **Program Services**

Catholic Charities provides the following services:

*Nutrition* - Nutrition services includes two of the State of Connecticut’s largest soup kitchens, a mobile breakfast program, food pantries, and a congregate and home delivered meal program for the elderly.

*Behavioral Health* - Behavioral health services provide family and individual counseling throughout Fairfield County, Connecticut. Behavioral health services have district offices in Danbury, and Norwalk, Connecticut.

*Family* - Family services provide school readiness for children who would otherwise not receive pre-school preparation, through the Room to Grow Early Childhood Education Center, as well as a full array of Family Directional services including adoption and pregnancy outreach activities. In addition, family services include immigration outreach services that have been accredited by the U.S. Department of Justice to meet a broad spectrum of challenges normally faced by families new to the United States.

*Community* - The Community services program provides assistance, training, counseling and family support services to not only individuals and families who are chronically homeless, dealing with substance abuse, mental health issues as well as those who due to Hurricane Sandy need assistance and support.

*Housing* - Housing services programs provide rental assistance and support services to formerly homeless families and individuals who have documented disabilities. The support services assist these families and individuals with life skills as they move towards self-sufficiency. Housing programs consist of a network of both transitional and permanent housing.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2017 and 2016**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The accompanying consolidated financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”), with all intercompany balances and transactions eliminated. Accordingly, the classification of Catholic Charities’ net assets and its revenues, support, and expenses are based on the existence or absence of donor-imposed restrictions. The amounts for each of the three classes of net assets, permanently restricted, temporarily restricted and unrestricted, are presented in the consolidated statements of financial position and the changes in each of those classes of net assets is presented in the consolidated statements of activities.

Net assets consist of the following:

*Unrestricted* - Net assets that are neither permanently nor temporarily restricted by donor-imposed stipulations and, therefore, are available to carry out Catholic Charities’ operations and mission.

*Temporarily Restricted* - Net assets resulting from contributions and other inflows of assets whose use by Catholic Charities is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of Catholic Charities pursuant to those stipulations. When such stipulations end or are fulfilled, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the consolidated statement of activities as net assets released from restrictions. However, when restrictions on donor-restricted contributions are met in the same accounting period, such amounts are reported as part of unrestricted net assets.

*Permanently Restricted* - Net assets resulting from contributions and other inflows of assets whose use by Catholic Charities is limited in perpetuity by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by actions of Catholic Charities. Catholic Charities did not have any permanently restricted net assets as of June 30, 2017 and 2016.

**Cash and Cash Equivalents**

Catholic Charities considers all highly liquid investments with original maturities of less than 90 days from the date of purchase to be cash equivalents.

**Accounts Receivable**

Catholic Charities generally does not require collateral or other security in providing health care and other services to clients. However, Catholic Charities routinely obtains assignment of clients’ benefits payable under their health care insurance programs, plans or policies. Because of the uncertainty surrounding collection, management provides an allowance for doubtful accounts based on consideration of the type of receivable, responsible party, credit history, and comparative aging. Accounts receivable balances are written-off when management has determined that all reasonable methods of collection have been exhausted. Any payments subsequently received on such receivables are recorded as income in the period received. As of June 30, 2017 and 2016, Catholic Charities recorded an allowance for doubtful accounts of \$46,116 and \$32,835, respectively.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2017 and 2016**

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**Property and Equipment**

Property acquisitions and improvements are stated at cost, or in the case of donations, at fair value as determined on the date of gift. Additions and improvements that exceed \$2,500 and with useful lives greater than three years are capitalized and depreciated on a straight-line basis over the following estimated useful lives:

Buildings	30 - 40 years
Furniture and fixtures	3 - 5 years
Automobiles	3 - 5 years
Computer equipment	3 - 5 years

Leasehold improvements are amortized over the estimated useful lives of the improvements or the term of the leases to which they pertain, whichever is shorter. Repairs and maintenance are charged to expense as incurred.

**Contributions**

Unconditional contributions are recognized in the period pledged or received. Conditional contributions and promises to give are recorded as revenue when the conditions on which they depend have been substantially met. Contributions of non-monetary assets are recorded at the estimated fair value of the assets contributed at the date of the gift. Contributions receivable that are expected to be collected in more than one year are discounted to their present value using a credit adjusted discount rate which articulates with the collection period of the respective pledge.

Because of the uncertainty surrounding collection, management may provide an allowance for doubtful accounts based on consideration of the responsible party, credit history, and comparative aging. Contributions receivable balances are written-off when management has determined that all reasonable methods of collection have been exhausted. Any payments subsequently received on such receivables are recorded as income in the period received. Based on management's history with donors having outstanding balances, Catholic Charities has concluded that a reserve is not deemed necessary at June 30, 2017 and 2016.

**Contributed Goods and Services**

Contributed goods and services for the years ended June 30, 2017 and 2016 consisted of donated space for the Senior Nutrition programs, food, clothing and toys for the School Readiness and Housing Programs, and other miscellaneous supplies received for programmatic activities.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2017 and 2016**

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Catholic Charities has recorded the estimated fair value of donated property and services as follows for the years ended June 30, 2017 and 2016:

	<u>2017</u>	<u>2016</u>
Donated program space	\$ 267,722	\$ 270,540
Donated food, clothing, toys and supplies	<u>440,930</u>	<u>402,649</u>
	<u>\$ 708,652</u>	<u>\$ 673,189</u>

**Governmental Grants**

Governmental grant revenue is recognized to the extent that allowable program expenditures have been incurred in accordance with the terms of the related agreement to which they pertain. Based on management's history with government agencies having outstanding balances, it has concluded that a reserve is not deemed necessary at June 30, 2017 and 2016.

**Program Services Revenue**

Program services revenue is recognized when services are provided. Catholic Charities bills for services and recognizes revenue using a sliding fee scale based on patient family income levels.

Program services revenue consisted of the following for the years ended June 30, 2017 and 2016:

	<u>2017</u>	<u>2016</u>
Nutrition	\$ 221,389	\$ 226,743
Behavioral Health	444,361	490,259
Family	491,223	613,345
Community	15,012	5,069
Housing	<u>4,513</u>	<u>1,573</u>
	<u>\$ 1,176,498</u>	<u>\$ 1,336,989</u>

**Refundable Advances**

Amounts from grants, contracts and other funds for related program services received in advance but unearned are reflected as refundable advances in the consolidated statements of financial position and are subsequently reflected in the consolidated statements of activities during the period to which they apply as the funds are expended and earned.

**Conditional Asset Retirement Obligation**

Catholic Charities has a conditional asset retirement obligation ("CARO") for asbestos material associated with the Merton Single Room Occupancy ("SRO"), which it owns. This obligation is defined as a legal obligation associated with the future retirement of a tangible long-lived asset in which the timing and/or

# **CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**

## **Notes to Consolidated Financial Statements**

### **June 30, 2017 and 2016**

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method of settlement is conditional on a future event that may or may not be within the control of Catholic Charities. The present value of this obligation and resulting accretion expense, together with the related asset retirement cost capitalized, accumulated depreciation and depreciation expense, are recognized in the accompanying consolidated financial statements. As of June 30, 2017 and 2016, the CARO totaled \$59,213 and \$56,678, respectively. For the years ended June 30, 2017 and 2016, the accretion of interest related to the CARO totaled \$2,535 and \$2,746, respectively.

#### **Functional Expense Allocation**

Expenses are charged directly to Catholic Charities program services, management and general, and fundraising, and are based on specific identification to the extent practicable. Expenses related to more than one function have been allocated using consistent methodologies determined by management to be appropriate. Management and general expenses include those expenses that are not directly identifiable with a specific function, but provide for the overall support and direction of Catholic Charities.

#### **Concentration of Credit Risk**

Financial instruments that potentially subject Catholic Charities to concentrations of credit and market risk consist principally of cash and cash equivalents on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation limit. Management does not believe that a significant risk of loss is likely due to the failure of a financial institution Catholic Charities utilizes.

Catholic Charities receives a significant portion of its funding from federal and state grants. As with all grants, there is a risk that future grants will be reduced or eliminated. A significant reduction in grant revenue would have a significant impact on Catholic Charities' program services. However, no such reductions have been communicated by sponsors or are otherwise known at present.

#### **Income Taxes**

Catholic Charities follows guidance that clarifies the accounting for uncertainty in tax positions taken or expected to be taken in a tax return, including issues relating to financial statement recognition and measurement. This guidance provides that the tax effects from an uncertain tax position can only be recognized in the consolidated financial statements if the position is "more-likely-than-not" to be sustained if the position were to be challenged by a taxing authority. The assessment of the tax position is based solely on the technical merits of the position, without regard to the likelihood that the tax position may be challenged.

In an annually updated ruling, the Internal Revenue Service has held that agencies, instrumentalities and educational, charitable, and religious institutions operated, supervised, or controlled by or in connection with the Roman Catholic Church in the United States, its territories or possessions appearing in "The Official Catholic Directory" are exempt from federal income tax under provisions of Section 501(c)(3) of the Internal Revenue Code. CCFC is listed in "The Official Catholic Directory" and therefore is exempt from income tax on revenues related to its tax-exempt mission. Catholic Charities has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated business income; to determine its filing and tax obligations in jurisdictions for which it was nexus; and to identify and evaluate other matters that may be considered tax positions. Catholic Charities has determined that there are no material uncertain tax positions that require recognition or disclosure in the consolidated financial statements. In addition, Catholic Charities has not recorded a provision for income taxes as it has no material tax liability from unrelated business income activities.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2017 and 2016**

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**Use of Estimates**

The preparation of consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts and disclosures in the consolidated financial statements. Actual results could differ from those estimates. Financial statement areas where management applies the use of significant estimates consists primarily of determining allowances for doubtful accounts related to grants, accounts and other receivables, the value of in-kind contributions and conditional asset retirement obligations. It is management's opinion that the estimates applied in the accompanying consolidated financial statements are reasonable. However, actual results could differ.

**Reclassifications**

Certain amounts in the fiscal 2016 consolidated financial statements have been reclassified to conform to the fiscal 2017 presentation. Such reclassifications did not change total assets, liabilities, revenues, or changes in net assets as reflected on the 2016 consolidated financial statements.

**Subsequent Events**

Catholic Charities evaluated its June 30, 2017 consolidated financial statements for subsequent events through February 28, 2018, the date the consolidated financial statements were available to be issued. Catholic Charities is not aware of any subsequent events that would require recognition or disclosure in the accompanying consolidated financial statements.

**3. CONTRIBUTIONS RECEIVABLE**

Contributions receivable, at June 30, 2017 and 2016 were expected to be collected as follows:

	<u>2017</u>	<u>2016</u>
Amounts expected to be collected in:		
One year or less	\$ 101,507	\$ 128,018
Between one and five years	<u>100,000</u>	<u>200,000</u>
	<u>\$ 201,507</u>	<u>\$ 328,018</u>

During fiscal 2017 and 2016, Catholic Charities recognized bequest revenue totaling \$42,540 and \$105,000, respectively, which has been included within non-governmental grants and contributions in the accompanying consolidated statements of activities.

Additionally, Catholic Charities has been notified of certain other intentions to give under various wills and trust agreements, the realizable amounts of which are not presently determinable. Catholic Charities' share of such bequests will be recorded when Catholic Charities has an irrevocable right to the bequest and the proceeds are measurable.

**CATHOLIC CHARITIES OF FAIRFIELD COUNTY, INC. AND AFFILIATE**  
**Notes to Consolidated Financial Statements**  
**June 30, 2017 and 2016**

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**4. PROPERTY AND EQUIPMENT, NET**

Property and equipment, net, consisted of the following at June 30:

	<u>2017</u>	<u>2016</u>
Buildings	\$ 804,851	\$ 804,851
Furniture and fixtures	306,289	292,552
Automobiles	376,948	376,948
Computer equipment	25,367	25,367
Leasehold improvements	<u>2,370,963</u>	<u>2,370,963</u>
	3,884,418	3,870,681
Less: accumulated depreciation	<u>(2,250,358)</u>	<u>(2,008,724)</u>
	1,634,060	1,861,957
Land	<u>157,250</u>	<u>157,250</u>
	<u>\$ 1,791,310</u>	<u>\$ 2,019,207</u>

Depreciation and amortization expense for the years ended June 30, 2017 and 2016 totaled \$241,634 and \$253,076, respectively.

**5. DEFINED CONTRIBUTION PLANS**

Catholic Charities participates in the Diocese maintained defined-contribution 401(a) thrift plan covering all Catholic Charities employees who work at least 30 hours per week and who meet the eligibility requirements of one year of service, and who are 21 years of age. Contributions are based on years of service at rates of 3%, 5% or 7%. Catholic Charities' contributions to the plan on behalf of eligible employees totaled approximately \$165,000 and \$182,000 for the years ended June 30, 2017 and 2016, respectively.

Catholic Charities also provides for employee only participation in a Diocese maintained 403(b) salary reduction plan for all employees who wish to contribute. Catholic Charities does not make any contributions to this plan.

**6. RELATED-PARTY TRANSACTIONS**

Catholic Charities receives contributions from the Annual Catholic Appeal of the Diocese to fund its operations, as well as proceeds from special collections conducted by parishes of the Diocese.

Additionally, Catholic Charities provides services to Diocesan entities consisting primarily of social services to clergy and to its Catholic schools. During the fiscal years ended June 30, 2017 and 2016, revenue earned from social services provided to Diocesan entities, and included in behavioral health services program revenue, totaled approximately \$9,200 and \$27,000, respectively.



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Catholic Charities participates in employee benefit and insurance programs sponsored by the Diocese for all Diocesan entities and the Diocese provides various services and office space to Catholic Charities. Expenses for these programs and services were as follows for the years ended June 30:

	<u>2017</u>	<u>2016</u>
Employee benefit and insurance programs	\$ 1,026,620	\$ 975,544
Support services	128,300	65,232
Office space and related services	<u>101,423</u>	<u>103,948</u>
	<u>\$ 1,256,343</u>	<u>\$ 1,144,724</u>

**7. COLLABORATION AGREEMENT**

In July 2015, Catholic Charities entered into an agreement with St. Vincent’s Medical Center (the “Medical Center”), to combine, in a collaborative effort, Catholic Charities’ outpatient behavioral health services with St. Vincent’s. The belief is that this collaboration will enhance the provision of a full complement of outpatient behavioral health services to patients in the greater Bridgeport area served by Catholic Charities and the Medical Center. This collaborative agreement runs through June 30, 2020 (the “Initial Term”), and stipulates that Catholic Charities agrees to make a financial contribution of 50% of the operating loss, up to the extent that such loss is attributable to the provisions of Catholic Charities services, up to a maximum of \$150,000 for each of the fiscal years under the agreement. At the end of the Initial Term, as defined, the Agreement will automatically renew for additional one-year periods until terminated by either Party upon ninety days written notice. For the years ended June 30, 2017 and 2016, Catholic Charities’ share of the operating loss was \$105,653 and \$131,997, respectively, which has been included as part of accrued expenses and behavioral health expense in the accompanying consolidated financial statements.

**8. COMMITMENTS AND CONTINGENCIES**

**Lease Commitments**

Catholic Charities leases various office equipment, facilities and vehicles under operating leases, which expire at various dates through June 2024. Rent expense for the years ended June 30, 2017 and 2016 totaled \$697,477 and \$610,242, net of sublease income, respectively.

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At June 30, 2017, future minimum lease payments due under these operating leases follow:

<u>Fiscal Year</u>	<u>Rent Payments</u>			<u>Total Amount</u>
	<u>New Covenant Center</u>	<u>Other Real Estate</u>	<u>Vehicles and Copiers</u>	
2018	\$ 95,150	\$ 306,652	\$ 44,395	\$ 446,197
2019	95,150	199,847	10,531	305,528
2020	95,150	204,088	4,851	304,089
2021	95,150	208,427	-	303,577
2022	95,150	164,236	-	259,386
Thereafter	206,158	345,881	-	552,039
	<u>\$ 681,908</u>	<u>\$ 1,429,131</u>	<u>\$ 59,777</u>	<u>\$ 2,170,816</u>

Future rental commitments pertaining to other real estate are related to programs held at various sites throughout the State of Connecticut.

In addition to the leases described above, Catholic Charities also has certain other operating leases that operate on a month to month basis.

**Contingencies**

Catholic Charities receives funding in the form of state and federal grant programs, Medicaid and Medicare reimbursements. In accordance with the terms of certain government grants and contracts, the records of Catholic Charities are subject to further review and audit by the granting agencies and Medicaid and Medicare after the date of final payment of the contracts. Such reviews and audits may result in Catholic Charities incurring disallowances or other liabilities to the grantors. There are no known liabilities as a result of such review. It is the opinion of management that disallowances or other liabilities, if any, will not have a material adverse effect on the accompanying consolidated financial statements.

Catholic Charities, in the normal course of its operations, is a party to various legal proceedings and complaints, some of which are covered by insurance. While it is not feasible to predict the ultimate outcomes of such matters, management of Catholic Charities is not aware of any claims or contingencies, which are not covered by insurance that would have a material adverse effect on Catholic Charities' consolidated financial position, changes in net assets or cash flows.

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**9. TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets consisted of the following at June 30:

	<u>2017</u>	<u>2016</u>
Time restrictions	\$ 282,250	\$ 304,550
Purpose restrictions:		
Education assistance fund	41,419	47,597
Room to Grow	16,811	17,287
Immigration services	40,000	-
Thomas Merton Center	-	3,050
Bethlehem House renovations	-	12,000
Sandy Hook counseling	-	46,000
New Covenant Center	<u>3,064</u>	<u>124,632</u>
	<u>\$ 383,544</u>	<u>\$ 555,116</u>

Net assets were released from restrictions by incurring expenses satisfying the following donor-stipulated purpose or time restrictions for the years ended June 30:

	<u>2017</u>	<u>2016</u>
Time restrictions	\$ 22,300	\$ -
Purpose restrictions:		
Education assistance fund	7,839	5,892
Room to Grow	476	3,432
Thomas Merton Center	3,050	-
Bethlehem House renovations	12,000	-
Sandy Hook counseling	46,000	46,000
New Covenant Center	<u>125,000</u>	<u>140,000</u>
	<u>\$ 216,665</u>	<u>\$ 195,324</u>